

**Higher Education Suicide Prevention Coalition  
Mini-Grant Rubric**

	<b>2</b>	<b>1</b>	<b>0</b>
<b>Criteria A</b>			
<b>Purpose</b>	Purpose is well defined and consistent with some aspect of suicide prevention	Purpose is defined and consistent with some aspect of suicide prevention but lacks detail	Purpose is unclear or does not have a defined focus on some aspect of suicide prevention
<b>Planned Activity</b>	Proposed activity is clearly articulated and consistent with the purpose	Proposed activity is defined but lacks some specific details	Proposed activity is vague or unclear
<b>Criteria B (3 total points needed)</b>			
<b>Student Involvement</b>	Students are involved in BOTH planning and facilitation of activity (e.g. leading an activity, collecting registration, set up/clean up, or other support on the day of activity)	Students are involved in EITHER planning or facilitation of activity	No students were involved in planning or facilitation of activity (even though the event may be for students on campus)
<b>Other Faculty/Staff Involvement</b>	Collaboration across departments in BOTH planning and facilitation of activity (e.g. If the grant recipient is from the Counseling Center, they are also working with another Department or entity on campus, such as Residence Life, to plan for activity and support on the day of activity)	Collaboration across departments in either planning OR facilitation of activity	No collaboration across departments (even though the event may be for faculty/staff)
<b>Potential Impact</b>	Proposed activity may impact large group* of individuals or have a significant impact on a targeted but smaller group of individuals	Proposed activity may impact a small number of individuals	Impact is unclear or undefined
<b>Criteria C (2 total points needed)</b>			
<b>Sustainability</b>	Proposal has a plan for examining the sustainability for this or other similar activities in the future	Proposal has some details that allude to sustainability, but no plan for examining sustainability	No efforts are defined to examine sustainability
<b>Evaluation</b>	Proposal includes details on how the impact will be evaluated (quantitative or qualitative)	Proposal alludes to the potential for evaluation, but not well defined	No evaluation planned
<b>Criteria D</b>			
<b>Feasibility of Completion within Timeline</b>	Proposed activity has a clear timeline which includes completion by the stated end date	Proposed activity has a timeline, but may not be completed by stated end date	Proposed activity has no timeline or it seems unlikely that the activity will be completed by the stated end date
<b>Budget &amp; Justification</b>	Proposed activity is within the allowable budget and all activities are justified with sufficient detail	Proposed activity is within the allowable budget but justification lacks specificity	Proposed activity is over budget or the budget is not adequately justified
<b>TOTAL</b>			

\*Note = "Large group" is relative to what is generally seen at similar events or activities on *your* campus. Feel free to define this in your application, if needed.

Total points = \_\_\_\_\_

Note: A minimum score of 11 is necessary, with 3 of those points from Criteria B and 2 points from Criteria C in order to be considered for funding.