

**Higher Education Suicide Prevention Coalition**  
**Mini-Grant Information**  
**Funding for January 2020 – June 2024**

The purpose of the Mini-Grant program with the Pennsylvania Higher Education Suicide Prevention Coalition is to provide financial assistance to campuses across the Commonwealth who are interested in either initiating a suicide prevention program or activity on campus or are in need of supplementary funds to support a program or activity on their campus. All programs or activities should have a general focus on suicide prevention. Programs that are focused on other areas (e.g., mental health awareness) may also apply; however, the applicant should describe how these efforts could impact suicidal ideation, suicide attempts, or deaths on their campus through help-seeking, interventions, etc.

Each campus may submit one application per Mini-Grant cycle. **Mini-grants are awarded to campuses for a maximum amount of \$750.00** for suicide prevention activities.

Moving forward, we will be awarding mini-grants in cohorts. Here is the application schedule

- Spring Funding (January – June), all funding due by November 1 of the previous year. **This will be extended to November 19 for the Spring 2022 Term.**
- Fall Funding (July – December), all funding due by previous May 1

For example, if you are looking for funding that will be spent during January through June 2022, then you must send the application by November 19, 2021. If you are looking for funding that will be spent during July-December 2022, then you must send the application by May 1, 2022.

After the application deadline, all mini-grant proposals will be reviewed by the committee and all applications will be notified within the next 3 weeks. Please keep in mind that it may take 6-8 weeks to receive funding, therefore, depending on the timing, you may need to cover the cost of the event and be reimbursed through grant funding. If your activity is likely to cost more than the \$750 that you may request, please note in your application the source of additional funding available to cover the difference.

All applicants should **review the [Mini-Grant Rubric](#)** prior to submitting their application. This **updated** document, describes how your application will be scored and will give you a better picture of the types of programs and activities we are hoping to fund. While it is not required that you address all areas of the rubric, it is important that you consider these areas as you design your application. In addition, due to federal guidelines, **you may only allot \$3.00 per person, per day for light refreshments, and no more than 50% of your funding can be allocated towards food items.** Any questions may be submitted to [julia.mead@jefferson.edu](mailto:julia.mead@jefferson.edu).

Application Process:

1. Fill out the mini-grant application found [here](#). Attach this application and a detailed budget proposal and email to [julia.mead@jefferson.edu](mailto:julia.mead@jefferson.edu). Your application will be reviewed by the HESPC mini-grant subcommittee.
2. You will be informed via email with a letter as to the status of your submission.

If your application is approved:

1. You will be contacted by Julia Mead to work out the details.
2. Within 30 days of the event/utilization of funding, you will need to submit a post report
3. There may be additional reporting depending on the type of event. If this is the case, you will be notified in advance of the event.